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16 November 1951

MEMORANDUM FOR: Assistant Director, Office of Training (O)
FROM : Chief, Plans and Research Staff
SUBJECT : Weekly Activities Report, Period 13 - 16 November

I. Completed Projects

1. Project 51-18, Orientation Course in Scientific Intelligence
Completed draft memorandum to AD/SI advising him of comments of various offices and setting up the numbers of personnel who are interested in taking the course. Mr. [REDACTED] 6X1A9a has been designated as having operational responsibility for assisting O/SI in presenting the course and notifying the interested offices.

II. Projects in Process

1. Project 51-6, Survey of Non O/TR Training Activities. Replies due 14 November. Received from O/CD, Commo, O/O, O/IC, O/SI and O/RR.
2. Project 51-7, Professional Administrative Officer Training Program. Replies due 14 November. Received from O/SI, O/O and O/IC.
3. Project 51-8, ECA Industrial Training. O/RR advised this Office that it had completed action in establishing requirements for participation in ECA training programs. The O/CD Liaison Officer with ECA was advised and this Office arranged for I&SO to review the problem and recommend appropriate security measures for the participation of CIA personnel in the ECA program. Awaiting results of O/SI conclusions and recommendations.
4. Project 51-13, Register of Training Activities. Discussed with [REDACTED] the present method of recording training programs. Discussed with [REDACTED] the possible ways and means of inaugurating a machine record card system of recording training programs completed by CIA personnel.

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5. Project 51-14, Cable Preparation Course. Met with Mr. [REDACTED] on 13 November. Turned over the material that Captain [REDACTED] collected from Navy and that I had collected from the Joint Staff Communications Center. Mr. [REDACTED] will peruse the material with a view toward incorporating pertinent excerpts in his draft of a basic CIA Regulation on cable preparation. Mr. [REDACTED] returned the JANAP 121 (A) for return to the Navy Department. O/CD has been requested to determine whether or not any training films on this subject exist. Expect reply by 19 Nov. 25X1A9a 25X1A9a 25X1A9a

6. Project 51-15, Rotation Working Group. Attended Fifth Meeting. Definition of Training prepared by O/TR member was considered, modified in language but not in substance, and approved and accepted by the Working Group. The question of Generalists and Specialists resulted in the conclusion that while these terms may apply to training patterns and rotational patterns, they should not apply as labels on individuals. Accordingly, the O/TR member of the Working Group agreed to redraft relevant portions of the basic document for consideration of the group at the next meeting.

- 25X1A9a 7. Project 51-17, O/TR Section of CIA Report to NSC. Referred approved O/TR outline to [REDACTED] for review and approval. Colonel [REDACTED] approved outline but recommended that the report become an annex to annex No. 1, entitled "Administration". I advised Colonel [REDACTED] that I disagreed with the placing of the training section of the report as an annex to an annex, and that I was going to recommend that the Director of Training submit it as Annex No. 4 to the basic report. Draft in preparation. 25X1A9a

- 25X1A9a 8. Project 51-20, Administrative Support to Field Training Operations. Action deferred on this project in view of priority requirements for Rotation Working Group and the O/TR section of the NSC report.

III. Newly Assigned Projects

None.

IV. Projects in Suspense

1. Project 51-3, Preparation of Report on 1951 Summer Seminar on the Near East.

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2. Project 51-4, Review and Recommendation on O/PC Comments on the [REDACTED] Report" Regarding Covert Training.
3. Project 51-9, Development of Curriculum and Program for the National Intelligence Course; Senior Professional Level.
4. Project 51-10, Development of Curriculum and Program for the Intermediate Intelligence Course; Junior Professional Level.
5. Project 51-11, Review of Curriculum and Program for the Basic Intelligence Course; Incoming Professional Level.
6. Project 51-21, Area and Language Specialists.

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